



# **PROXY FORM**

## **NORTH CHANNEL YACHT CLUB**

To give voting members a better opportunity to exercise their vote in the governance of the Club, Proxy voting is allowed and encouraged, subject to the By-Laws and Procedures of the Club.

Please refer to procedural notes on page 2

The following form has been established for the appointment of a proxy at all meetings of members, and in particular at Annual General Meetings.

I, \_\_\_\_\_  
(please print your name in the blank space)

a current voting member of the North Channel Yacht Club, hereby appoint: [check below]

\_\_\_\_\_ The Commodore

\_\_\_\_\_ The Chairperson of the Meeting

\_\_\_\_\_ \_\_\_\_\_  
(print the name of your representative above)

as my proxy to vote, on my behalf, as he/she may see fit, but subject to the stipulations, restrictions and limitations set out below, on all matters that come before the General Membership Meeting of members of the North Channel Yacht Club, to be held on \_\_\_\_\_ at \_\_\_\_\_ hours.

Stipulations, restrictions or limitations or other instructions to the proxy holder from the member, if any: *[for example: Vote for or against a specific item of business]*

[Use additional pages if necessary, but each page must be signed and dated by the member.]

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Address: \_\_\_\_\_

Dated: \_\_\_\_\_



# PROXY FORM

## NORTH CHANNEL YACHT CLUB

### Procedural Notes:

Any voting member in good standing, may, by means of an approved form of Proxy, may appoint a person, who need not be a member, as a nominee to attend and act at the meeting in the manner, to the extent, and with the power, confirmed by the proxy.

For Membership Couples, each of the two in the couple gets one vote. If one is not present, the other only gets two votes if a proxy form has been delivered.

Proxies submitted without a choice being made as to the appointed person will be voted by the Commodore.

Only approved Proxy Forms may be used. Proxies appointed by unapproved forms will not be accepted.

All proxies must be deposited directly with the NCYC Secretary, no later than **two business days\*** prior to any meeting, or adjourned meeting, of members at which they are to be used.

Proxy Forms are scrutinized by the Secretary before the meeting for compliance issues.

Proxy Forms received are deposited with the Chairperson of the Meeting by the Secretary before the first vote at the meeting is cast with a report as to any compliance issues.

The Chairperson will rule on any compliance issues after receiving any advice on the issue deemed necessary or appropriate by the Chairperson and after conferring with the Management Committee.

The Chairperson will announce proxy votes before a vote is cast if the proxy form stipulates that a vote is to be cast in a particular manner with respect to such vote.

Proxy voting may be used in the election of Management Committee members and in any other matter upon which there is a vote taken.

Please send a copy of the proxy form to the person designated to represent you and send the original to the Secretary prior to the meeting.

**\* By virtue of the *Corporations Act* section 84(5) the time for delivery of proxies must be no less than 48 hours before the meeting, excluding Saturdays and so the 48 hour period provided for in Article 6.6.2.2 of the By-laws is interpreted to mean the 48 hour period excluding Saturday and for a meeting on a Saturday at 1pm means that delivery must be made no later than 11:59pm on the preceding Wednesday.**